

## BEFORE APPLYING

Please read the *Stormwater Management Fund Guide for Applicants*, available from [www.sma.sa.gov.au](http://www.sma.sa.gov.au). Applicants are strongly encouraged to discuss proposals for funding with Stormwater Management Authority staff early in the process by email [sma@sa.gov.au](mailto:sma@sa.gov.au) or telephone 8124 4740.

## COMPLETING THE APPLICATION FORM

Complete all unshaded boxes and keep answers as precise as possible. Further information and supporting documents may be attached as necessary.

## SUBMIT COMPLETED APPLICATIONS

### By email:

[sma@sa.gov.au](mailto:sma@sa.gov.au)

### By post:

Stormwater Management Authority  
c/- GPO Box 1047  
ADELAIDE SA 5001

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## A. Project Summary

<b>Applicant</b>		
<b>Project Name</b>		
<b>Project Funding</b>	<i>Stormwater Management Fund</i>	\$
	<i>Applicant</i>	\$
	<i>Other</i>	\$
	<b>Total</b>	\$

Select the project activity type below. (Select one only. If more than one type is applicable, select the predominant type.)

<input type="checkbox"/> <b>Study or Plan</b>	Complete Sections A–J and Sections M– O
<input type="checkbox"/> <b>Civil Works</b>	Complete Sections A–O
<input type="checkbox"/> <b>Land Acquisition</b>	Complete Sections A–J, Section L and Sections N–O
<input type="checkbox"/> <b>Services</b>	Complete Sections A–J and Sections N–O

Is the proposed project in accordance with an approved Stormwater Management Plan?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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## B. Applicant Details

<b>Applicant</b>			
<b>ABN</b>			
<b>Address</b>			
<b>Contact Person</b>			
<b>Position</b>			
<b>Business Telephone</b>		<b>Mobile Telephone</b>	
<b>Email</b>			

## C. Project Context/Background

### C 1 Issue

Describe the issue that will be addressed by this project, including, if relevant, the geography and topography of the project area, the impacts on the community, and any key historical occurrences.

### C 2 Previous Studies

Provide details of studies or research previously undertaken relevant to the proposed project (author, date and title). Do the recommendations of previous studies/research support the current project? If not, explain why.

### C 3 Existing Measures

Provide details of any existing works (including previous stages of the proposed project), measures or related activities that have been undertaken to address the issue.

## D. Project Definition

### D 1 Project Outline

Briefly outline the project and explain how it will help to address the issue identified above. Describe what other options have been considered (if any), and why this option has been selected.

### D 2 Project Scope

Briefly outline the project scope. List any exclusions that apply (i.e. activities that are not-in-scope for this project, but may be in scope for other projects).

**D 3 Project Assumption, Constraints and Dependencies**

List any project assumptions, constraints and dependencies.

**D 4 Project Outputs**

List the expected outputs of the project. (Outputs are those items that will be produced by the project. E.g. reports, plans, data, infrastructure assets).

**D 5 Project Outcomes**

Does the project contribute to any of the following outcomes (select all that apply)?

<input type="checkbox"/> New or revised floodplain mapping	<input type="checkbox"/> Improvement in stormwater quality
<input type="checkbox"/> New or revised Stormwater Management Plan	<input type="checkbox"/> Capacity for stormwater harvesting or reuse
<input type="checkbox"/> Reduction in flood risk to people or property	<input type="checkbox"/> Reduction in generation of stormwater at source
<input type="checkbox"/> Reduction in flood risk to public infrastructure or essential service(s)	<input type="checkbox"/> Reduction in volume of stormwater discharged to receiving waters or downstream catchments
<input type="checkbox"/> Increased community awareness of stormwater management	<input type="checkbox"/> Harmonisation of stormwater management practices
<input type="checkbox"/> Increased community awareness of flood risk	

Provide any additional relevant details on the expected outcomes of the project.

**D 6 Project Risks**

Describe any strategic-level risks that could impact delivery of the project or result from delivery of the project, and what mitigation strategies will be employed.

**E. Project Management**

**E 1 Approach**

Explain how the project will be undertaken and managed. Indicate who will manage the project.

**E 2 Governance**

Describe the governance arrangements and reporting structure for the project, including who is ultimate accountability for the delivery of the project? (Optionally include or attach a project organisational chart).

### E 3 Risk management

Explain how project risks will be identified and managed throughout the course of the project, and identify which risk management standard or framework will be applied.

### E 4 Evaluation

Explain how the success of the project be evaluated. What criteria will be used to assess the quality of outputs and what measures will be used to determine whether the project achieved its intended outcomes?

### E 5 Sustainability

Describe what project outputs will exist at the end of the project and who will be responsible for their ongoing operation and maintenance. Will the project outputs form part of a long-term plan for stormwater management?

## F. Stakeholder Engagement

Describe the consultation undertaken for proposed for the project. Has the project been developed in consultation with other relevant councils, agencies and interested parties? Is community consultation required? Are stakeholders supportive of the project?

Have you consulted your relevant regional Natural Resources Management Board about this application?

Yes  No

If yes, please provide details.

Describe the consultation undertaken for proposed for the project. Has the project been developed in consultation with other relevant councils, agencies and interested parties? Is community consultation required? Are stakeholders supportive of the project?

## G. Timeframe and Workplan

Provide a timeframe and work plan for the project showing major stages and tasks and indicating expected commencement and completion dates.

Project stage or task	Estimated Commencement	Estimated Completion

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## H. Social, Economic and Environmental Benefits

What are the expected social, economic and environmental benefits of this project?

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Are there any adverse impacts that may result from the project? E.g. environmental impacts, cultural heritage impacts or risk transfer to other areas. Provide details and explain how these impacts will be managed.

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## I. Cost

Provide the cost of the project itemising the different cost elements (e.g. community consultation, mapping, design, land acquisition, construction, project management). Do NOT include GST.

Component	Total
	\$
	\$
	\$
<b>Totals</b>	<b>\$</b>

## J. Budget

Co-contribution by the applicant is required. This is ordinarily at least 50% of the total cost of the project. 'In-kind' contributions should not be counted.

Provide the level of funding sought. Do NOT include GST. Give an annual breakdown if the project is to be carried out over more than one financial year.

Financial Year				Totals
<b>Applicant</b>	\$	\$	\$	\$
<b>Stormwater Management Fund</b>	\$	\$	\$	\$
<b>Other</b>	\$	\$	\$	\$
<b>Totals</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

Provide details for the source of 'other' funds. E.g. Landscape Boards, grant program etc.

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## K. Design Standard

What design standard has been selected for this project?

<b>Design Standard (AEP)</b>	%
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What is the basis for this selection?

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## L. Economic Assessment

*This section is optional for projects with a total value of less than \$1 million.*

*Based on the design standard selected at section K, estimate the project's benefit cost ratio (BCR).*

<b>Benefit cost ratio</b>		<b>Discount rate (%)</b>		<b>Project life (years)</b>	
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*Describe the basis of the calculation and source for the estimate.*

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*Estimate the reduction in average annual damage (AAD) as a result of the project.*

<b>AAD before project</b>	\$
<b>AAD after project</b>	\$
<b>Reduction in AAD</b>	\$

*Describe the basis of the estimate (e.g. indicative, extrapolation of historical data, ANUFLOOD model) and source for the estimate.*

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## M. Floodplain Mapping Data and Information

*Has floodplain mapping previously been undertaken for the project area?*

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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*Will this project produce any floodplain mapping?*

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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*Do you consent to release floodplain mapping data, information and models developed as part of the project to the Stormwater Management Authority and the Government of South Australia under a Creative Commons Attribution (CC-BY) license?*

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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*If you answered 'no', state your reasons below.*

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## N. Attachments

*List any attachments submitted with this application.*

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**O. Declaration**

*I declare that all information provided is complete and correct.*  
*I confirm that any applicant and other contributions shown at Section I have been committed or approved.*  
*I consent to the release of information in this application (excluding personal details) for non-commercial public information purposes.*  
*I confirm that technical approval of proposed infrastructure projects will be obtained from the Stormwater Management Authority prior to commencement of construction.*

<b>Name of Authorised Officer</b>	
<b>Position</b>	
<b>Date</b>	